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8TH MINISTERIAL MEETING (MM-8) VIA ZOOM

PROVISIONAL AGENDA

**Objectives of the 8TH Ministerial Meeting**

1. To open the 8th Ministerial Meeting;
2. To accept and endorse the Chair Summaries of SOM-15, Special SOM and SOM-16;
3. To accept and adopt the 2019, 2020 and 2021 Report from the Chair and Vice Chair of CTI-CC Council of Ministers’
4. To appreciate the contribution and leadership of the Government of Solomon Islands as Chairs of CTI-CFF Council of Ministers and Committee of Senior Officials
5. To appreciate the contribution and leadership of the Government of Timor-Leste as Vice-Chairs of CTI-CFF Council of Ministers and Committee of Senior Officials
6. To appreciate the Government of Indonesia for hosting the Regional Secretariat
7. To appreciate the CT6 Member Countries’ financial contributions
8. To acknowledge the progress of the draft Host County Agreement to be submitted to the Government of Indonesia
9. To acknowledge the update on the draft RPOA 2.0 and the extension of RPOA 1.0
10. To accept the 2019 Annual Report and 2021 Progress Reports of CTI-CFF
11. To approve and adopt the amendments in CTI-CFF Staff Regulations and Financial Regulations
12. To approve and adopt the Financial Policies and Procedures Manual and Staff Policies and Procedures Manual
13. To appreciate Dr Hendra Yusran Siry as Interim Executive Director of the Regional Secretariat from October 2018 to November 2019;
14. To confer the appointments of Dr. Mohd Kushairi Mohd Rajuddin as the new Executive Director of RS; Mr. Gustaaf Lumiu as the new Deputy Executive Director for Corporate Services of RS for the period of November 2019 to November 2023.
15. To appreciate Dr Sharifah Nora Ibrahim as DED PS from November 2017 to November 2021
16. To approve and adopt the CTI-CFF Regional Secretariat Budget for 2020, 2021 and 2022
17. To approve the 2020, 2021 and 2022 RS Organizational Structure
18. To accept the 2019 and 2020 Audit Reports
19. To acknowledge the investment of the CTI-CFF RS Restricted Fund
20. To agree in delegating the responsibility and power to CSO to appoint new DEDPS
21. To acknowledge the progress on the setting up of the CTI-CFF Regional Conservation Trust Fund
22. To adopt the Working Groups and Cross-Cutting Initiatives’ Workplans
23. To recognize the SOACAP Project with the completion of the MOU between US DOI and CTI-CFF RS in October 2019
24. To recognize the commitment and continuing support of CTI Partners and acknowledge the ongoing implementation of projects supported by them
25. To handover Chair and Vice-Chair of COM and CSO for 2022 and 2023
26. To endorse the Joint Ministerial Statement.

8TH MINISTERIAL MEETING (MM-8) VIA ZOOM

Date: Q1 of 2022 (TBC)

PROVISIONAL AGENDA

*Note: Delegates are requested to log-in 15-20 minutes before the meeting starts to check audio and video quality*

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| **No** | **Time** | **Activity** | **PIC** |
| **SESSION 1. OPENING OF THE MEETING** | | | |
| **Chair: Solomon Islands** | | | |
| 1.1 | 9:00 a.m. - 9:05 a.m. | Welcome and Opening Address Remarks by COM Chair of Solomon Islands | COM Chair |
| 1.2 | 9:05 a.m. – 9:15 a.m. | Round of Introduction and Photo Op | Ministers/Heads of Delegation |
| **SESSION 2. ADOPTION OF THE AGENDA** | | | |
| 2.1 | 9:15 a.m. – 9:20 a.m. | Deliberation and adoption of the proposed meeting agenda | Chair of COM (Solomon Islands) |
| **SESSION 3. REPORT BY CHAIRS OF CSO AND COM** | | | |
| 3.1 | 9:20 a.m. – 9:35 a.m. | SOM-15, Special SOM & SOM-16 Reports | Chair of CSO (Solomon Islands) |
| 3.2 | 9:35 a.m. – 9:50 a.m. | 2019-2021 COM Chair’s Report | Chair of COM (Solomon Islands) |
| **SESSION 4. REPORT BY THE EXECUTIVE DIRECTOR** | | | |
| 4.1 | 9:50 a.m. – 10:00 a.m. | 2021 Annual Report of the Executive Director | ED of Regional Secretariat |
| **SESSION 5. MESSAGE FROM MEMBERS OF COM** | | | |
| 5.1 | 10:00 a.m.-11:00 a.m. | Messages from Ministers/Heads of Delegation:   * Indonesia * Malaysia * Papua New Guinea * Philippines * Solomon Islands * Timor-Leste | Ministers/Heads of Delegations shall deliver statements (each member is allocated 10 mins each) |
| **SESSION 6. MATTERS FOR ADOPTION**  **Chair: Solomon Islands** | | | |
| 6.1 | 11:00 a.m. – 11:20 a.m. | Deliberation and Adoption:   1. Adoption of Chair’s Summaries of SOM-15, Special SOM and SOM-16 2. Adoption of the Report from Chair and Vice-Chair of CTI-COM for period of 2019-2020 & 2021 3. Appreciation on the contribution and leadership of the Government Solomon Islands as Chair of COM and CSO 4. Appreciation for the Government of Indonesia for Hosting the Regional Secretariat 5. Appreciation of countries’ financial contribution 6. Acknowledgement of the progress of the draft Host County Agreement to be submitted to the Government of Indonesia 7. Acknowledgement of the update on the draft RPOA 2.0 and the extension of RPOA 1.0 8. Approval and adoption of the amendments in CTI-CFF Staff Regulations and Financial Regulations 9. Approval and adoption of the Financial Policies and Procedures Manual & Staff Policies and Procedures Manual 10. Appreciation of Dr. Hendra Yusran Siry as Interim Executive Director of the Secretariat from Oct 2018 – November 2019 11. Confer the appointments of Dr. Mohd Kushairi Mohd Rajuddin as the new Executive Director of RS; Mr. Gustaaf Lumiu as the new Deputy Executive Director for Corporate Services of RS for the period of November 2019 to November 2023 12. Appreciation of Dr Sharifah Nora Ibrahim as DED PS from November 2017 to November 2021 13. Adoption of CTI-CFF Regional Secretariat Budget for 2020, 2021 and 2022 14. Approval of the 2020, 2021 and 2022 RS Organizational Structure 15. Acceptance of the 2019 and 2020 Audit Reports 16. Acknowledge the investment of the CTI-CFF RS Restricted Fund 17. Agree to delegate the responsibility and power to CSO to appoint new DEDPS 18. Acknowledge the progress on the setting up of the CTI-CFF Regional Conservation Trust Fund 19. Adoption of the Working Groups and Cross Cutting Initiatives Workplans 20. Recognition of the SOACAP Project with the completion of the MOU between US DOI and CTI-CFF RS in October 2019 21. Recognition of the commitment and continuing support of CTI Partners and acknowledge ongoing implementation of projects supported by them 22. Handover of Chair and Vice-Chair of COM and CSO for 2022 and 2023 23. Acceptance of Joint ministerial Statement | Chair of COM shall table the topics mentioned |
| **SESSION 7. JOINT MINISTERIAL STATEMENT** | | | |
| 7.1 | 11:20 a.m. – 11:35 a.m. | Acceptance of the Joint Ministerial Statement | Chair of COM (Solomon Islands) |
| **SESSION 8. HANDOVER OF CHAIR** | | | |
| 8.1 | 11:35 a.m. – 11:50 a.m. | Remarks by the outgoing CTI COM Chair | Chair of COM (Solomon Islands) |
| Acknowledge of handover of Chairship and Vice-Chairship to the new CTI COM and CSO | Solomon Islands to Timor-Leste |
| Remarks by the new Chair of CTI COM | New Chair of COM (Timor-Leste) |
| **SESSION 9. CLOSING SESSION** | | | |
| 9.1 | 11:50 a.m. – 12:15 p.m. | Closing salutations (other member countries: Indonesia, Malaysia, Papua New Guinea and Philippines) | Ministers/Heads of Delegation from ID, MY, PNG, and PH |
| Closing Remarks by Chair of COM – Timor-Leste | New Chair of COM (Timor-Leste) |
| **END OF THE 8TH MINISTERIAL MEETING** | | | |